



**DISTRICT 9910
Youth Exchange Programme
Out of District Travel Application**

RYE Student:			
Rotary Club:		Host Family: (name)	
Counsellor: (name)		Host Family phone:	
Counsellor phone:		Host Family e-mail:	
Counsellor e-mail:			
I wish to apply for consent to travel out of Rotary District 9910 to: (state reason)			
I will travel with:			
I will travel by	Car / bus / train / plane		
I will depart: (date)		I will return: (date)	
My contact name & address at destination is:		Name:	
Address:			
Phone:		Mobile:	
The reason for my travel is:			
The party I am staying with is (relationship):			
Approval of Counsellor:		Approval of host parent:	
Approval of RYE chairperson:		Fax number for return after RYE chairperson approval:	
This form to be completed & approved <u>BEFORE</u> travel and you may not leave the District until approval is granted			
For District approval, first obtain approval from your host family & club counsellor & then send the application to:			
Peter C Smith Chairman D9910 RIYE Committee. 16 Brookfield Lane Kamo Whangarei 0112 pccsmith.rotary@gmail.com			

TRAVEL POLICY FOR ROTARY DISTRICT 9910 Youth Exchange

General Rules
 Travelling away from your host base is a privilege - not a right
 The aim of your year overseas is to live in another country in the style of that country, and not to be a tourist. (Hosts tire very quickly of Students who continuously want to go on trips.) Unauthorised travel is not permitted. Hitchhiking is strictly forbidden.
 Students cannot travel unaccompanied or only with other students except where specified below.
 Travel cannot generally take place during school time - except for school trips
 Travel with host families or for authorised school, Rotary Club or District functions, is permitted, subject to the prior advice / approval procedures below.
 Travel with adults who are non-Rotarians may be authorised within NZ only, provided that they are approved by and introduced or known to the host family or Counsellor, and the procedures below are followed.
 You must not make travel arrangements of your own and expect your host Club or District Committee to approve or allow these arrangements.

All requests for travel approval must follow the requirements as set out below and approval gained **before** the proposed travel is undertaken. If you are travelling for an extended period, you should advise both your counsellor and District Chairman with the details, as set out in the procedure below.

Travelling with your legal parents or relatives must have the approval of your Club Counsellor and special conditions referred to below may apply
Procedure:

Travelling Within D 9910 and Designated Limits

Definition: - **Designated limits** incorporates the area within NZ, covered by both D9910 and D9920, and an area south (including the Coromandel Peninsula), to a line connecting Waihi to Morrinsville and Hamilton; and across to Raglan Harbour

Travel must always have prior approval of both your host family and your counsellor.

If you are to be away from your host family residence for more than 3 nights you must give written advice to your counsellor at least 24 hours prior to departure. It must indicate the purpose of the visit, all relevant dates and times, final destination, who you are travelling with, who you are staying with, address and contact information of the accommodation and the date and time of your return.

All unaccompanied travel must be on scheduled public transport and all arrangements at the temporary destinations must be advised and approved by the host club.

If travelling outside of D9910 but within the designated limits, you must e-mail advice and contact name / number to the District Chairman.

Travel Outside Designated Limits

Travel outside the Designated limits must be strictly in terms of the General Rules above, and must have the prior confirmed approval of the District Chairman as well as the host family and the Counsellor set out in writing on the official, " Out of District" travel form.

The host Counsellor and host parent must sign a written request and reach the RYE Chairman well in advance and travel must not occur until after authorisation is received. Dates, contacts, destinations etc must be supplied.

Travel outside of New Zealand must also have the approval of your legal parents/guardians and your sponsor District / Country, and will be only permitted in the company of Rotarians or host families, or where arrangements have been made for student's care with Rotarians or relatives overseas.

To undertake any approved travel outside the designated limits with legal parents / relatives (and particularly outside of NZ) may require your parents to sign an agreement to assume full responsibility for your welfare and officially take you out of the Rotary programme for the period that you are away from your Host residence.